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# Application for Employment



Application ID:   
(for official use only)

B.R.E. Limited is committed to equality of opportunity. We aim to reflect the diversity of the community and encourage applications from minority ethnic and disabled groups and women, as they are underrepresented amongst our staff.

All sections must be completed in full. Incomplete information will result in a delay in processing your application.

Please complete all sections and return to address on last page or by sending as an email attachment to [info@breuk.com](mailto:info@breuk.com)  
All information will be treated confidentially. If you consider yourself to have a disability that results in difficulty completing this form then other application methods may be considered. Please contact us (see back page for contact information) to discuss alternatives.

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Position Applied For:

Vacancy Reference:  Location (s):

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## Personal Details

Title  Surname  Forename(s)

Home Address   
Home Tel. Number   
Work Tel. Number   
Mobile Number

N.I. Number

Email Address

Dates unavailable for Interview

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Do you have a current driving licence? (*Delete as appropriate*) Provisional / Full / No

Have any current endorsements? (give details)

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## Equal Opportunities Monitoring Information

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Sex      Male            Female     

### I would describe my cultural and ethnic origin as:

<b>A</b>	<b>White</b>	British	<input type="checkbox"/>	Other	<input type="text"/>
				(please describe)	
		Irish	<input type="checkbox"/>		
<b>B</b>	<b>Mixed</b>	White and Black Caribbean	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>
		White and Black African	<input type="checkbox"/>	Other	<input type="text"/>
				(please describe)	
<b>C</b>	<b>Asian or Asian British</b>	Bangladeshi	<input type="checkbox"/>	Sikh	<input type="checkbox"/>
		Indian	<input type="checkbox"/>	Other	<input type="text"/>
				(please describe)	
		Pakistani	<input type="checkbox"/>		
<b>D</b>	<b>Black or Black British</b>	Caribbean	<input type="checkbox"/>	Other	<input type="text"/>
				(please describe)	
		African	<input type="checkbox"/>		
<b>E</b>	<b>Chinese or Other Ethnic Group</b>	Chinese	<input type="checkbox"/>	Other	<input type="text"/>
				(please describe)	

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### Age range:

16-19        20-24        25-29        30-34        35-39      
40-44        45-49        50-54        55-59        60-64   

Do you require a work permit to take up employment in the UK?     

Do you consider yourself to be a person with a disability?     

If you are invited for an interview, an opportunity will be given for you to advise us of any reasonable adjustments we can make to accommodate your disability.

\* Delete as applicable

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## APPLICATION DETAILS

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### Education and qualifications

Dates: from/to	Name and address of secondary school/college	Subjects	Type e.g. Standard / Higher Grades	Results	
				Prelim	Actual

### Positions of responsibility while at School/College

Please give details of your main tasks etc.

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### Work experience/employment

Dates: from/to	Name of employer	Type of work done

## Practical Training

Dates: from/to	Name of employer/College	Type of Training

## Hobbies, interests, sports, clubs (in which you take an active part)

## Skills and Abilities (What skills and experience do you have which are relevant to the position for which you are applying? Where possible, please indicate level of proficiency)

**Please give reasons for seeking this position and any other relevant information**

**Additional Information** (please use if necessary and indicate the section information refers to)

**Details of any existing medical condition**

Have you been convicted of any criminal offences which are not yet 'spent' under the Rehabilitation of Offenders Act 1974? If so, please give details below.

How many days have you been absent from school / college / work due to illness in the past 2 years?

Please give any accompanying explanations below.

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## References

Please supply the names and addresses of two people whom we can approach for references. *For all references the individual must have known you for at least 3 years, and know you currently. Please note that family members are not permissible as referees for employer references.* If you are supplying more than three references please use the additional information section for the details.

### SCHOOL/WORK:

### PERSONAL:

Years Known

Years Known

Name  
Position  
School/Company  
Address

Name  
Address

Telephone  
e-mail

Telephone  
e-mail

May we contact these references before a job offer has been made?

Information provided by you in this application form will only be used in relation to your application. Once the recruitment process is completed, your form will be stored for a maximum of 12 months and then destroyed. Equal opportunity monitoring data is kept for 5 years to help us monitor our recruitment process. If you are appointed, relevant information will then be taken from this form and used as part of your personnel record. Completion of this form is taken as acceptance of these conditions.

## Declaration

The information I have provided is correct to the best of my knowledge. If my application is successful, I agree to BRE Limited holding and processing this information. I also agree to undergo a pre-employment health assessment which includes drug screening and a security clearance check. I understand that data from this form will be held electronically, and that any offer of employment will be subject to satisfactory references.

Signature

Date

**Please return your completed application form to:-**

B.R.E. Limited  
Applications  
Fowler Road  
West Pitkerro Industrial Estate  
Broughty Ferry  
Dundee  
DD5 3RU

Tel: 01382 739848  
Fax: 01382 739849  
Email [info@breuk.com](mailto:info@breuk.com)

